

Procurement Action and Workload Management (PAWM) built on ServiceNow platform

PAWM: A cloud-based application for contracting agencies to manage procurement actions and workload throughout the acquisition lifecycle



Procurement Action Management

Captures your basic procurement life cycle information

Plan Records

Create or import planned or fore casted procurement handled by your contracting office

Move Planned

Move planned action to create a procurement action to start solicitation to award contract

Procurement Records

Create or import a procurement action record to start solicitation

Purchase Requests (PR)

Create or import purchase requests to fund the procurement. Track PR balance as contract is awarded.

Awards

Capture award request for a procurement action ,upon approval store awards and automatically creates contract administration record.

Contract Administration

Administer contract and capture contract modification and milestones during contract period of performance

Closeout

Terminate a contract to start a closeout action. Capture milestones and tasks progress till the contract is closed



Procurement Workload Management

Gain visibility to your workload to distribute work withing office and accross contracting offices within your organization.



Assign and track workload Assign actions to to your organization, department, contracting officer and contracting specialist. Track workload for office, division and individual.



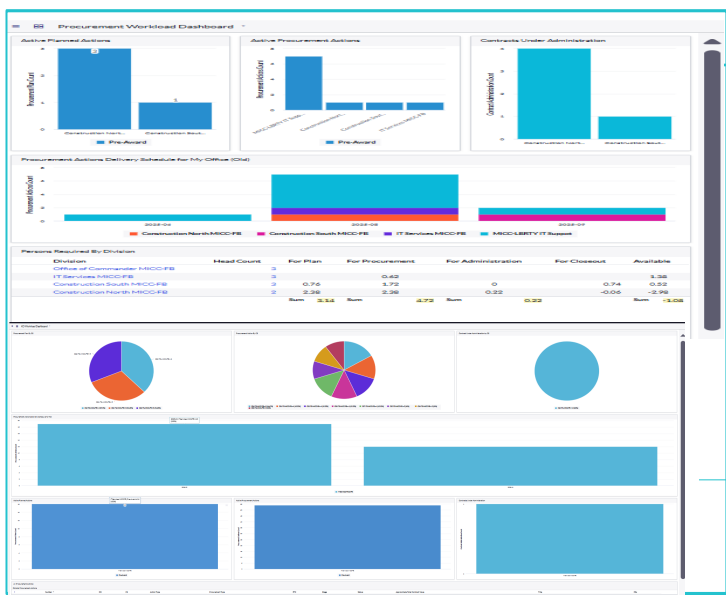
Manage milestones, tasks and track progress Milestones' planned finish dates are automatically determined by your organization's pre-configured PALT, with expected completion times auto-calculated. Track progress by capturing the start and end of each milestone..



Know and manage your workload Dashboards to visualize workload for office, department, CO and CS.Manage workload by migrating an action to another contracting office processes



Automate procurement workflow Drive the procurement lifecycle with work flows that connects plan, pre-award, post -award, administration and closeout.

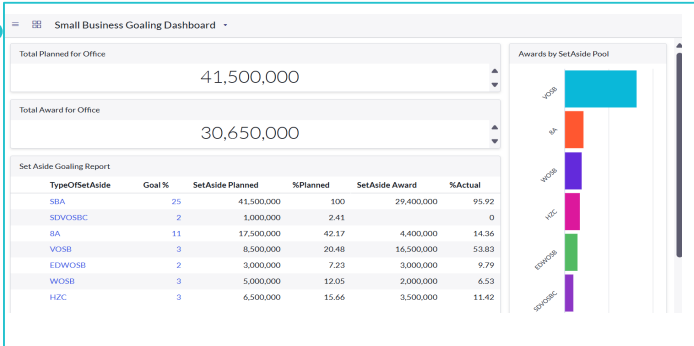


Procurement Workload Dashboard

Procurement workload dashboard displays workloads depending on the your assigned end user role and your default role settings by your organization to view records
For Office Manager display charts of number of planned actions , procurement actions and contract administered by your organization delivery schedule for your office and person required for your office for the fiscal year.
For Department Head display charts of number of planned actions , procurement actions and contract administered by CO for your department , delivery schedule for your office.
For Contracting Officer display charts of number of planned actions , procurement actions and contract administered by CS for your department , delivery schedule for your office .

Small Business Goaling Dashboard

Small business goals are tracked in real-time against the goals set by your organization for the fiscal year .As a procurement is planned , moves to procurement , and awarded , and contract is modified while being administered small business goals planned and achieved are tracked real time.



Customer Dashboard

The customer dashboard provides customers with a view of all the planned, procurement, and contract administration actions that are funded by their office or for which they are the customers. From the charts, customers can drill down to individual actions.

Procurement Lifecycle Automation

Workflow -driven procurement process automation , ready -to-go customized solution for the procurement lifecycle , from planning to closeout.

Capture forecasts or 1-to-N list as planned actions , assign and milestones progress.

Workflow to move from plan to start procurement action.

Capture pre -award and post -award procurement actions , assign , and milestones progress.

Award workflow for approval and award of contract or contract modifications.

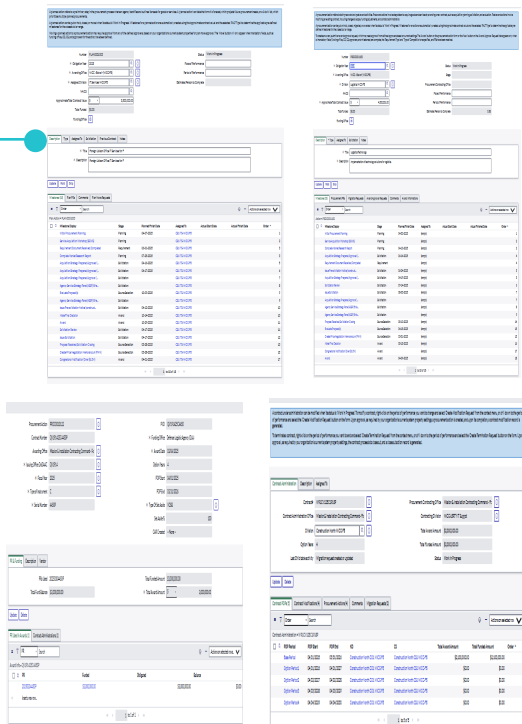
Contract administration to track milestones for each period of performance.

Migration workflow to request and migrate a procurement action or a contract under administration from one office to another.

Contract modification workflow to create post -award procurement actions for contract modification.

Contract termination workflow to move the contract to closeout.

Closeout action milestone tracking until the retirement of the contract.



Let's optimize procurement lifecycle and workflow.

Connect the enterprise and automate the procurement life cycle on ServiceNow platform. **Learn more at bifact.com/pawm**